

## OFFICE OF ADMISSIONS 2009-2010 Graduation Application

### APPLICATION DEADLINES

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Fall Term: October 9, 2009     | <input type="checkbox"/> Summer Term A: May 12, 2010   | <input type="checkbox"/> Summer Term B: July 6, 2010 |
| <input type="checkbox"/> Spring Term: February 19, 2010 | <input type="checkbox"/> Extended Term A: July 6, 2010 |  |

### INSTRUCTIONS:

- After completing the Graduation Application, schedule an advising appointment for a graduation check. At this appointment, your advisor will perform a **preliminary** check to determine if you have completed all the requirements for graduation.
- If you pass this preliminary check, the advisor will **sign** this application and attach a copy of your preliminary degree audit; you should then go to the Cashier's Window and pay the Graduation Application Fee. If you are applying for multiple degrees/certificates, you must submit separate applications and pay a separate fee for each one of them.
- Return the **signed** and paid Graduation Application (with the attached preliminary audit form attached) to the Admissions Office by the stated deadline. **APPLICATIONS RECEIVED AFTER THE STATED DEADLINE, WILL NOT BE ACCEPTED.**

### PLEASE PRINT YOUR NAME AS YOU WANT IT TO APPEAR ON YOUR DIPLOMA

STUDENT ID #: 

X	0	0	0				
---	---	---	---	--	--	--	--

Name: \_\_\_\_\_  
FIRST MIDDLE / MAIDEN LAST

Mailing Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_  
STREET OR P.O. BOX CITY STATE ZIP

Email Address: \_\_\_\_\_  
AREA CODE (HOME) AREA CODE (WORK)

### PLEASE ANSWER THE FOLLOWING QUESTIONS:

- Degree/certificate for which you are applying:
  - Associate in Arts
  - Associate in Science: \_\_\_\_\_ Specialty Option: \_\_\_\_\_
  - Associate in Applied Science: \_\_\_\_\_ Specialty Option: \_\_\_\_\_
  - Technical Certificate Program: \_\_\_\_\_

2. Please indicate which LSCC Catalog (Year) requirements you are eligible to meet? \_\_\_\_\_

Check the appropriate answer (*continued*):

- Are you currently a dual enrollment student?  Yes  No  
 If yes, name of high school \_\_\_\_\_

(Dual enrollment students can not officially receive their degree until AFTER they have graduated from high school)  
**If a student has missed 2 consecutive terms they must graduate in a later catalog with no more than 1 term break in attendance.**

4. Do you have transfer credits from another college or university?  Yes  No
5. Do you have approved course substitutions or waivers?  Yes  No
6. **A.A. Only:** How did you meet your CLAS requirement?  Exempt  Test  Unmet  
 If you have not met this requirement, how do you plan to meet it?  Exempt  Test- Date \_\_\_\_\_
7. Are you currently enrolled in courses at LSCC?  Yes  No
8. Have you previously attended any other colleges?  Yes  No
9. Are you currently attending any other college?  Yes  No  
 If yes, please provide Name of College: \_\_\_\_\_ Term: \_\_\_\_\_

**If you are attending LSCC or another college, please list the courses in progress below.**

Course Number	Course Title	No. Credit Hrs.	School

**We must receive completed official transcripts from all colleges previously attended and all colleges in which you are currently enrolled. ALL COURSES IN PROGRESS TAKEN IN THE TERM IN WHICH YOU ARE APPLYING TO GRADUATE MUST BE COMPLETED BEFORE YOUR DEGREE WILL BE AWARDED (REGARDLESS OF WHERE THEY ARE BEING TAKEN - LSCC OR ANOTHER INSTITUTION).**

10. Are you a member of Phi Theta Kappa?  Yes  No
11. Were you in Who's Who Among Students in American Junior Colleges?  Yes Year \_\_\_\_\_  No
12. Do you plan to participate in the official graduation ceremony held in May?  Yes  No  
**(Previous summer and fall graduates are invited to participate, but MUST confirm their attendance with the admissions office at 352-323-3665 no later than the spring application deadline - February 19, 2010 in order to have graduation tickets allocated for them)**
13. If you answered yes to 12, do you have a disability that will require special accommodations?  Yes  No  
 Please describe: \_\_\_\_\_

Those not participating in the graduation ceremony will be able to pick up their diploma during the specified time period or it will be mailed. If you do not graduate this term, you must re-apply for graduation. Prior to submitting an Application for Graduation, student must meet with an LSCC advisor for a preliminary graduation check.

Any student with outstanding debts or documents on the degree conferral date for the term in which they have applied, **WILL NOT** be allowed to graduate and **WILL** be required to re-apply for graduation the following term.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

**OFFICE USE ONLY**

Student has passed a preliminary graduation check.  Yes Catalog Year: \_\_\_\_\_  No  
 Degree audit form/catalog page is attached.  Yes  No

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

