

## Career and Degree Program Planning Through **FLORIDA CHOICES PLANNER**

- Type [www.FACTS.org](http://www.FACTS.org) in the Internet address bar, or use an Internet search engine (Google as example) and type FACTS.org in the search field. Click on the FACTS.org link that appears after the engine search.
- The FACTS.org homepage should appear on your monitor screen.
- On the FACTS.org homepage, click the *College Student* link located near the right side of the screen in the bar of links stretching about mid point across the web page.
- On the College Student web page under the Explore Careers tab (bottom left corner of the screen), click on the Career Planning-Florida Choices link.
- On the Florida Choices homepage click on the Begin to explore careers Florida Choices link next to the small purple arrow.
- The Florida Choices Planner screen will open on your monitor. Following the instructions on your screen, you have the options of:
  - creating a portfolio to save your work, or you can,
  - click on the *jump in* link under the Adults and Post Secondary banner.
- A new screen will appear. Click on the small arrow in the Your Tools box.
- On the screen that appears, you have the option of taking one or more of the following in the Work box section at your own pace:
  - *Interest Profiler* – figure out what interests you have and match them to careers. (180 question 10 – 20 minute career assessment)
  - *Work Values Sorter* – figure out what work values you have and match them to careers. (20 values 15 minute assessment)
- You also have the option of taking a Myers-Briggs Type Indicator in the Lake-Sumter Community College Career Center located in the Learning Center. Myers-Briggs personality and learning style types are identified in the career profiles in Choices Florida Planner. The Interest Profiler, Work Values Sorter, and Myers-Briggs Indicator can be used to help you research possible careers based on your interests and responses to these various assessments.
- Florida Choices Planner allows you to search Careers by one or all of the following areas: specific career, educational level, skills, money and outlook.
- Utilize Florida Choices Planner to research institutions offering degree and certificate programs in the Learn box on the Florida Choices Planner screen. Detailed profile information is available for each institution including instructor/student ratio, cost of tuition, and enrollment statistics. For further information contact:

**Lake-Sumter Community College**

**Advising and Career Center**

Located in the Leesburg Campus

Learning Center Building

Room 109

Hours

8-4:30 M-F (Fall and Spring) M-R (Summer)

Evening and South Lake and Sumter appointments available at 352 323 3603 or 352 365 3574

## FACTS.org College and Career Planning

- Access the website <http://www.facts.org> from a personal pc (computer). Computers are also available in the reception area of the Leesburg Campus Student Services Building Student Advising area and in the Career Center located in the Learning Center Building and South Lake and Sumter Campuses.
- The FACTS.org homepage should appear on your monitor screen.
- On the FACTS.org homepage, click the *Finding a College or Program* link located near the middle of the screen in the bar of links stretching about mid point across the web page.
- Under the College Search link, select *Find a Degree Program* link and read the brief descriptive paragraph outlining the procedures for selecting criteria for researching colleges and programs.
- Using the pc mouse, click on the arrow at the right side of each field to display the drop down list. Highlight and click to select your choices for programs or institutions
- After selecting the search criteria, use the mouse to click on the purple search bar at the bottom of the page.
- Florida institutions, if available, that provide the program(s) selected in the search criteria will display. In the right column, if available, a more info link will display. Use the mouse to click on the link which will then display the institution's homepage and/or program page. If a more info link does not display, write down the institution and program and use a search engine such as Google to access the institutions web page.

### Lake-Sumter Community College

Career Center  
Located in the Leesburg Campus  
Learning Center Building  
Room 109  
<http://www.lsc.edu/careercenter/>

**Hours**  
**8-4:30 M-F (Fall and Spring)**  
**8-5:00 M-R (Summer)**

Evening and South Lake and Sumter appointments available  
**352 323 3603**

Advising  
Leesburg/SLK/Sumter Campus  
Student Development  
Leesburg 352 365 3574  
South Lake 352 568 5722  
Sumter 352 568 0001

<http://www.lsc.edu/admissions/advising.aspx>