



## The Office of Job Placement Employment Listings

Week of December 18, 2007

If you find an interesting listing, please go to the Lake-Sumter  
Community College Learning Center in LC 109 for more information  
or call the Office of Job Placement

Lake County  
Sumter County

435-6306  
568-0001 X6306



### COMPUTERS and TECHNOLOGY

1164 System Administrator with Windows 2003 and SBS2003 skills, also Network Administration, CITRIX, back-up/Recovery, contact Millhorn Data Service@ 352-753-4447 –Fax- or [warren@millhorn.com](mailto:warren@millhorn.com) - email Villages

### **CUSTOMER SERVICES**

- 1283 Cashier-time position flexible hours, to answer phones and greeting customers:  
Contact information – Elite Car Wash, Telephone Princess  
@ 352-241-9940 **Clermont**
- 1302 Trainers to provide specialized training to treat the cause rather the symptoms of  
those earning difficulties: Contact information  
Learning RX – Tammy Budnick – 407-322-3144 **Sanford**
- 1306 Child Care Provider needed for three children to work form client personal home  
must have experiece and references, Contact Information: Dave Scott Walbert  
352-357-3974 –Telephone or 352-516-4645 –Cell **Eustis**

### **HEALTH CARE AND SERVICES**

- 1298 Medical Billing, Front Desk must have experience and working knowledge of  
Microsoft programs: Contact Information FL Neurology Institute  
Fax: 352-326-4285 **Leesburg**
- 1305 Home Health Aide with HCFA certified and completion of training program with  
75 hours of instruction, also HHA Certification: Contact Information  
Professional Services Mederi Caretenders Phone: 352-253-0168,  
Fax: 352-253-0503, email [barbaraluider@caretenders.com](mailto:barbaraluider@caretenders.com) **Tavares**
- 1307 Medical Assistant/Back Office have appointment ready for doctor, take vitals,  
clean rooms, call-in prescriptions, also assist receptionist: Contact Information  
Mid-Florida Primary Care -352-728-4242 telephone, 352-728-4868 fax, or  
[mfc2@yahoo.com](mailto:mfc2@yahoo.com) **Leesburg**

### **PART-TIME POSITIONS**

- 1283 Cashier part-time position flexible hours, to answer phones and greeting customers–Contact Information: Elite Car Wash, Telephone Princess @ 352-241-9940 **Clermont**
- 1304 Store Mascot to work now until Christmas, must be a minimum of 16 years old, hours are 10AM to 2PM Contact Information: Russell Stover Candies, Human Resources Manager Bobbi Witt – [Bobbi.witt@rstover.com](mailto:Bobbi.witt@rstover.com) or 800-777-4004 x2477 **Wildwood**

### **SPECIALIST**

- 1303 Production Specialists needed for three shifts to stand and watch the production line and document the time the machine goes down: Contact Information Silver Springs Citrus, Inc. – HR Manager - Debra Fontaine 352-324-5253- Telephone; 352-324-2033-Fax **Leesburg**

**Happy Holiday**

**New Job Listing Will Re- Start After**

**January 7, 2008**