

**Teaching and Learning Committee**  
Minutes  
February 19, 2009 1:00 pm – Board Room

**Members Present:**

Dr. Gary Sligh, Chairperson  
Ms. Jacquie Busboom      Dr. Pat Campbell  
Ms. Trisha Economidis      Ms. Susan Hackney  
Dr. Debra Hicks      Ms. Marion Kane  
Mr. Thom Kieft      Dr. Sherie Lindamood  
Rebecca Nathanson      Mr. Jeremy Norton  
Dr. Mary Jo Rager      Ms. Jane Scott  
Dr. Melanie Wagner

**Members Absent**

Sybil Brown  
Ms. Bonnie Holloway  
Dr. Barbara Howard  
Dr. Glenn Ricci  
Ms. Melinda Simmons

**1. Call to order**

The meeting was called to order by Dr. Gary Sligh.

**2. Approval of Minutes**

The minutes from the January meeting were approved.

**3. Sub Committee Reports:**

- A. Developmental Facilitators: report was given by Thom Kieft for Sybil Brown. Committee is polling members regarding “college prep” versus “developmental”, no decision has been made. Sybil Brown met with Marion Kane regarding online-resources. The committee will work closely with her to select a few resources. Dr. Sligh reported that he had met with Alexandria Jamieson and Student Services regarding longer term proposal of EAP direction (mission statement).
- B. Distance Learning: Jacquie Busboom reported that there 198 students that have taken 3 or more fully online courses in the last 2 years. She also reported that 67 students are considered inactive (transfer or graduate students). Ms. Busboom also reported that the state is approving new official distance learning definitions and that LSCC should fit the new descriptions.
- C. Scheduling: Thom Kieft reported committee had met on 2/12 and that the schedule will go live on March 2.
- D. Learning Resources: Proposal 2009-2 was presented by Jeremy Norton and Marion Kane. The proposal is going to be clarified as to who is using MLA.
- E. Study Abroad: Dr. Sligh reported that he felt that the college needed to allow more time to have commitments from students and to have a better choice of trips.

**4. Department Reports: No reports.**

**5. Old Business:**

Proposal 2009-1: This year’s data for SAC’s recommendation is being revised and will be presented in the future. The board approved the concept.

**6. New Business:**

- A. Discussion of Prerequisites: Data has been pulled as part of the program review. Course Descriptions and A.A. Pre-majors are being closely looked at. Prerequisite for ENC 1101 should be ENC 0010 or a set placement testing score. Gordon Rule courses need to have completed ENC 1101. Mass Media and Theatre need to have the Golden Rule requirement met. In the prerequisite requirements, Dr. Sligh would like to see it say “C” or higher. All prerequisite language should be consistent regarding instructor consent and appropriate documentation.
- B. Study Abroad Program: Dr. Sligh will be leaving on March 5 with 4 students. Dr. Campbell will be chairing a sub- committee to develop this program.

**The next Teaching and Learning meeting will be March 19 at 1:00 p.m. in the Board Room**