

Teaching and Learning Committee
Minutes
January 15, 2009 1:00 pm – Board Room

Members Present:

Dr. Gary Sligh, Chairperson
Ms. Jacquie Busboom Dr. Pat Campbell
Ms. Trisha Economidis Ms. Susan Hackney
Dr. Debra Hicks Ms. Bonnie Holloway
Ms. Marion Kane Mr. Thom Kieft
Dr. Sherie Lindamood Rebecca Nathanson
Mr. Jeremy Norton Dr. Glenn Ricci
Ms. Jane Scott Ms. Melinda Simmons
Dr. Melanie Wagner

Members Absent

Sybil Brown
Dr. Barbara Howard
Dr. Mary Jo Rager

Guests Present:

Mike Nathanson

1. Call to order

The meeting was called to order by Dr. Gary Sligh.

2. Approval of Minutes

The minutes from the November meeting were approved.

3. Sub Committee Reports:

- A. Developmental Facilitators: report was given by Thom Kieft for Sybil Brown. The committee has not met since our last meeting. They are working on catalog submissions for developmental courses
- B. Distance Learning: Jacquie reported that a student help desk is being proposed. It will be manned by fully trained faculty and support staff. She also introduced Mike Nathanson the new e-technologist and trainer.
- C. Scheduling: Thom Kieft reported that Department Chairs are working on their draft schedules – The scheduling committee will be looking them over during February. The schedule will be going live during spring Break. There will be a meeting February 12 at 1 pm. Mark Swearingen has sent out the POT for summer term.
- D. Learning Resources: The committee has been tasked with literacy fluency information.
- E. Study Abroad: Dr. Sligh reported that he felt that the college needed to allow more time to have commitments from students and to have a better choice of trips.

4. Department Reports:

Sciences: Debra Hicks reported that we have a new full-time Chemistry Instructor- Dr. Katie Roles.
General: Dr. Sligh mentioned that Initial Verification is due Wednesday January 21.

5. Old Business:

Proposal 2009-1: This proposal was presented by Jacquie Busboom. This proposal discusses not allowing more than 50% of courses being offered to be online. This information has to be available during site visit through Distance Learning Program Review- tracking term 200810(fall of 2007) through 200920 (current term). This report will be ongoing. Currently we are at about 45%.

6. New Business: Sherie Lindamood discussed the upcoming “Go Higher Get Accepted” events being coordinated: Sumter February 5 at 5:30 pm, Leesburg February 7 at 9-12, and South Lake February 21 at 9-12.

The next Teaching and Learning meeting will be February 19 at 1:00 p.m. in the Board Room