

**Teaching and Learning Committee**  
Minutes  
March 20, 2009 1:00 pm – Board Room

**Members Present:**

Dr. Gary Sligh, Chairperson  
Ms. Jacquie Busboom      Dr. Pat Campbell  
Ms. Trisha Economidis      Ms. Susan Hackney  
Dr. Debra Hicks      Ms. Bonnie Holloway  
Ms. Marion Kane      Mr. Thom Kieft  
Rebecca Nathanson      Dr. Mary Jo Rager  
Dr. Glenn Ricci      Ms. Jane Scott  
Ms. Melinda Simmons      Dr. Melanie Wagner

**Members Absent**

Ms. Sybil Brown  
Dr. Barbara Howard  
Dr. Sherie Lindamood  
Mr. Jeremy Norton

**Guests**

Ms. Carolyn Fonville  
Ms. Beth Hendricks

**1. Call to order**

The meeting was called to order by Dr. Gary Sligh.

**2. Approval of Minutes**

The minutes from the January meeting were approved.

**3. Sub Committee Reports:**

- A. Developmental Facilitators: report was given by Thom Kieft for Sybil Brown. Committee is in the process of editing catalog pages. Sybil recommended that the section regarding *College Preparatory Courses* from the *Developmental Studies* section be removed because it is awkward and repetitive. This data appears elsewhere. Marion Kane and Pat Campbell reported on project with the LPGA. LSCC will be offering developmental English to Korean golfers. This is a 2 year program. There will be 15-20 students/golfers participating. These students will be living with host families and dormitories
- B. Distance Learning: Jacquie Busboom reported that the preliminary figures for fees from Distance Learning are \$129,000. LSCC has the lowest DL fees in the area – fee per credit hour. There have been server problems. The database server was not operating properly. We have been moved onto a tape system. We will be moved to a better database by about the first week of April. Ms. Busboom distributed copies of a rough draft report of classes that are *Less than 50% and Statute Fully Online*.
- C. Scheduling: Thom Kieft reported that the spring schedule is live. Students will be able to enroll on the 25<sup>th</sup>. the Sumter schedule for fall will be afternoon and evening for fall credit courses
- D. Learning Resources: Marion Kane reported that she and Jeremy Norton are working on the re-write of Proposal 2009-2 from last month.

**4. Department Reports:**

- A. Math: Thom Kieft reported that Sybil Brown is our FACC Professor of the Year nominee. He also reported that Alissa Sustarsic, Judy Hayes and himself would be presenting at the Connection conference on the Intermediate Algebra Module Pilot Program. He reported that the Mathlympics will be held on March 31<sup>st</sup>. He also reported that he would be speaking at the Lake County Math Council Dinner.
- B. Service Learning: Dr. Glenn Ricci reported that Debra Dabney would be conducting a lunch and learn on March 31. He also reported that He and Debra Dabney would be teaching a service learning class.

**5. Old Business: No report.**

Proposal 2009-1: This year's data for SAC's recommendation is being revised and will be presented in the future. The board approved the concept.

**6. New Business:**

- A. Discussion of Computer Proficiency Requirement: Dr. Mary Jo Rager distributed a report on Computer Proficiency Exam Results for the past 6 semesters. There was discussion as to whether the exam should still be offered and the fees we charge to take it.

**The next Teaching and Learning meeting will be April 16 at 1:00 p.m. in the Board Room**