

Computer Institute Non-Credit Courses - Leesburg Campus

FALL Term 201015

September 2009 - December 2009

Section	Prefix/ Crse	Course Title	Contact Hrs.	Start Date	End Date	Days	Begin Time	End Time	Campus	Buildg.	Rm.	Instructor Name	Cost
Computer Institute													
15048	CPI0004	(BGC1) Intro. to Comp.&Windows	12	10/27/2009 -	11/17/2009	T	9:00 AM -	12:00 PM	LE	BLDGM	110	Binder, Diane	\$99
15047	CPI0005	(BGC2) Internet & Email Basics	12	10/29/2009 -	11/19/2009	R	1:30 PM -	4:30 PM	LE	BLDGM	110	Binder, Diane	\$99
15049	CPI0005	(BGC2) Internet & Email Basics	12	11/24/2009 -	12/15/2009	T	9:00 AM -	12:00 PM	LE	BLDGM	110	Binder, Diane	\$99
15209	CPI0001	Access 2007, Level 1	9	10/22/2009 -	11/5/2009	R	6:00 PM -	9:00 PM	LE	BLDGM	110	TBA	\$99
15210	CPI0002	Access 2007, Level 2	9	11/19/2009 -	12/10/2009	R	6:00 PM -	9:00 PM	LE	BLDGM	110	TBA	\$99
15052	CPI0009	Excel 2007, Level 1	8	9/29/2009 -	9/29/2009	T	8:30 AM -	5:30 PM	LE	BLDGM	110	Binder, Diane	\$99
15206	CPI0009	Excel 2007, Level 1	9	10/1/2009 -	10/15/2009	R	6:00 PM -	9:00 PM	LE	BLDGM	110	Binder, Diane	\$99
15054	CPI0009	Excel 2007, Level 1	8	10/21/2009 -	10/28/2009	W	8:30 AM -	12:30 PM	LE	BLDGM	110	Binder, Diane	\$99
15056	CPI0009	Excel 2007, Level 1	8	11/16/2009 -	11/23/2009	M	12:30 PM -	4:30 PM	LE	BLDGM	110	Binder, Diane	\$99
15053	CPI0010	Excel 2007, Level 2	8	10/13/2009 -	10/13/2009	T	8:30 AM -	5:30 PM	LE	BLDGM	110	TBA	\$99
15208	CPI0010	Excel 2007, Level 2	9	11/9/2009 -	11/23/2009	M	6:00 PM -	9:00 PM	LE	BLDGM	110	Binder, Diane	\$99
15055	CPI0010	Excel 2007, Level 2	8	11/11/2009 -	11/18/2009	W	8:30 AM -	12:30 PM	LE	BLDGM	110	TBA	\$99
15057	CPI0010	Excel 2007, Level 2	8	12/7/2009 -	12/14/2009	M	12:30 PM -	4:30 PM	LE	BLDGM	110	TBA	\$99
15125	CPI0082	InDesign CS3, Level 1	9	10/14/2009 -	10/28/2009	W	6:00 PM -	9:00 PM	LE	BLDGM	110	Libby, Glenda	\$115
15127	CPI0055	Photoshop CS3, Level 1	9	12/2/2009 -	12/16/2009	W	6:00 PM -	9:00 PM	LE	BLDGM	110	Libby, Glenda	\$115
15211	CPI0018	PowerPoint 2007, Level 1	8	10/22/2009 -	10/29/2009	R	8:30 AM -	12:30 PM	LE	BLDGM	110	TBA	\$99
15212	CPI0019	PowerPoint 2007, Level 2	8	11/12/2009 -	11/19/2009	R	8:30 AM -	12:30 PM	LE	BLDGM	110	TBA	\$99
15123	CPI0022	QuickBooks 2009, Level 1	9	9/29/2009 -	10/13/2009	T	6:00 PM -	9:00 PM	LE	BLDGM	110	Card, Linda	\$115
15124	CPI0023	QuickBooks 2009, Level 2	9	10/27/2009 -	11/10/2009	T	6:00 PM -	9:00 PM	LE	BLDGM	110	Card, Linda	\$115
15193	CPI0031	Web Page Design, Level 1	8	10/12/2009 -	10/12/2009	M	8:00 AM -	5:00 PM	LE	BLDGM	110	Renton, Barney	\$115
15194	CPI0013	Web Page Design, Level 2	8	10/26/2009 -	10/26/2009	M	8:00 AM -	5:00 PM	LE	BLDGM	110	Renton, Barney	\$115
15205	CPI0027	Word 2007, Level 1	9	10/19/2009 -	11/2/2009	M	6:00 PM -	9:00 PM	LE	BLDGM	110	Binder, Diane	\$99
15207	CPI0028	Word 2007, Level 2	9	11/30/2009 -	12/14/2009	M	6:00 PM -	9:00 PM	LE	BLDGM	110	Binder, Diane	\$99

Days: M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday

Call (352) 365-3556 or Visit www.BusinessResourcesCenter.org (click on Computer Institute) for Further Information