

LSCC FACULTY SENATE
Friday, September 25, 2009
12:00 – 1:00 p.m. Leesburg HSC Community Room
Minutes

I. Committee and Other Reports:

- **Board of Trustees & Admin Council:**
 - Due to savings on expected insurance payout, employees may get a incentive pay at mid-year if enrolment and budget stays strong
 - **INSURANCE:** Plan choices will be made available within the next few months; be aware of emails containing info regarding possible changes
 - Dr. Howard talked about LSCC accomplishments and increase in enrolment (3500 to 4700 students last year to this year)
 - Magnet School in Clermont on hold due to budget cuts
 - Swine flu: faculty/staff are working on posters to educate LSCC population
LSCC working to obtain flu shots for faculty/staff/students
 - Submit work order for needs, don't assume someone else has reported the problem (i.e.: elevator malfunction in Leesburg SM building)
 - A new form layout is in place for the Annual Plan; items are tiered by priority

- **HR Committee**
 - There will be information sessions regarding insurance plan choices
 - Complete the 2009-2010 Employee Training Needs survey – sent to your email account
 - LSCC is working on another grant to provide Office training
 - The committee is revising the Staff and Program Development workbook to include new procedures for staff development
 - Professional Development center is on it's way – SACS requires documented hours of staff development
 - **SPD funds** are available for coursework - \$1500 per year*
 - Nora to check on the availability of a new full time faculty orientation
 - HR committee will establish sub committees to work on professional development. A professional development steering committee will had the advisory committees to cover faculty, staff, and administration.

- **Treasurer's Report**
 - We are no longer collecting dues. However, if you would like to contribute to the Faculty Senate fund to cover expenses such as cards, flowers, cookie of the month, etc. send your donation to Debby Hicks at the Clermont campus

II. Old Business

- The Bylaws were passed with a favorable vote
 - 46 Pro, 6 abstain, and 4 cons. (56 total votes so majority is 28+1=29 votes were needed for it to pass.)

III. New Business

- **Salary Records sent via email** – a request will be made to HR to have the salary information recently received via email accessible instead through LOIS.

- **Facebook and webpage** – a Facebook account and a webpage have been established for Faculty Senate. Meeting minutes will be posted to the website. An email invitation will be sent to the faculty and adjunct group to join Facebook – a social networking site.
- **Student Bill of Rights** – changes were recommended and will be submitted by Alissa Sustarsic
- **Cookie of the Month** – Deb Dabney will get cookies to award to the LAKER MAIL group to show our appreciation of their efforts
- Any suggestions for FSEC meeting with Drs. Howard and Mojock
- **Children's Home Society** – we are in favor of supporting the Christmas wish program; more info to come
- **Faculty Scholarship Committee** - the group will meet Monday or Tuesday to look over applications; call Deb Dabney if you are interested in participating
- **Annual Campaign** – when you make your donation, specify which area you want the funds applied to – send questions to Deb Dabney or Rosanne Brandeburg; EVERY year, we want to reach 100% participation. Send what you can, even if it's only \$1 – we don't want any one faculty member paying the difference to bring us up to 100% participation
- Any suggestions for next month's Board of Trustees Report?

IV. Adjournment

Upcoming Important dates:

- **Next FS Meeting:**
Nov 6th from 12-1pm in HSC community room followed by Pete Kehde presenting on LSCC Leesburg Campus History POW camp in HSC Auditorium from 1-2pm
- **Oct. 2nd:**
 - GENERAL EDUCATION SUMMIT:
Mandatory faculty meeting from 2-4pm in HSC Auditorium
 - NEW FACULTY RECEPTION
5:30PM in the Magnolia room

**From FSEC meeting with Drs Mojock and Howard:*

- *all SPD requests will be considered on a case-by-case basis; if coursework is not the most beneficial way for you to reach your professional development goals, submit a request for SPD funding to Dr. Howard*
- *Tim Kane will send out a Professional Development survey – SPD funds will be used in accordance with the outcome of the survey*
- *Planning Council – discussion of the possibility of having a three year term for members versus a two year term*
- *Would like to have adjunct faculty representation on the Planning Council*
- *Two new Board of Trustees members: Marsha Butler and Scott Blankenship*

- *A bill is in the works to provide Tech Centers with the ability to award degrees; talks regarding partnerships are still underway*
- *Lack of funds holding up progress on 2000 seat auditorium*
- *American Graduation Initiative: funds available for program grants to increase graduation rates and address workforce needs*

Submitted by Karen Hogans, FSEC secretary