

LAKE-SUMTER COMMUNITY COLLEGE

Leesburg Sumter South Lake

2009-2010 COMMITTEE APPOINTMENT DIRECTORY

August 2009

LSCC is an equal access/equal opportunity institution

INTRODUCTION

The 2009-2010 Committee Appointment Directory lists all the LSCC standing councils and committees with a description of each council or committee's charge, a list of the membership, and scheduled meeting times and locations. The meeting times and locations listed in the Directory are subject to change depending on workload, availability of members, and various internal or external events that may occur.

Members of each committee or council will receive copies of meeting minutes and the minutes will also be posted on the Committees internet website whenever actions are taken or recommendations are made by the council or committee.

For minutes or other information, please go to the Committee website site at www.lsc.edu/committees or you may access the site by going to the LSCC home page, clicking on "Faculty and Staff" and then on "Committees" under Staff Resources.

If you have any questions about the meeting times, minutes, or agendas, please contact the committee or council chair.

Planning & Operational Committee Structure

There are two types of committees: planning and operational. Issues to be resolved for the next academic year or beyond, requiring broad based participation and usually three to six months lead time, are the purview of planning committees; while issues requiring specific expertise, and which will be implemented within the current year, are handled by operational committees. Some committee assignments are determined by an individual's position while others are filled by volunteers or specific assignment as an area representative.

Planning Council and Committees

The College Planning Council has the primary responsibility for prioritization of recommendations resulting from the planning, budgeting and assessment process for Cabinet review and feedback. Planning Committees report to the Planning Council.

Planning Committees are standing (lasting year to year) committees, but ad hoc committees may be created as needed. The committees are working groups, charged by the College Planning Council and Cabinet to research issues and develop alternative solutions to be presented to the College Planning Council.

Operational Councils, Committees, Subcommittees, and Ad Hoc Committees

1. Councils provide advisory information relative to assigned functions and activities in addition to assisting with the collection and dissemination of data/information to support projected plans.
2. Committees review proposals, short term plans, and requests related to specific operational activities or functions of the institution.
3. Subcommittees are assigned to provide information and assist with specific tasks of a committee.
4. Ad Hoc committees are formed to carry out a particular task and provide information within a specified period of time.

DIRECTORY OF COUNCILS AND COMMITTEES

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PRESIDENT'S CABINET

The responsibility of the President's Cabinet is to advise the President on decisions and implementation of plans, and review operational issues as they relate to policy and procedures for the major divisions of the College. The District Board of Trustees' agendas are developed and reviewed by the Cabinet.

Membership:

President – Dr. Chuck Mojock
Vice President, Business Affairs – Mr. Dick Scott
Vice President, Academic and Student Affairs – Dr. Barbara Howard

Meeting Time: Every Tuesday – 8:30 a.m.

Location: President's Office

Record of Action Items:

President's Cabinet
Intranet

Resources

Executive Director of Planning and Research – Dr. Carolyn Meyer
Executive Director of Human Resources – Mr. Tim Kane
Controller – Mr. John Froman
Assistant Vice President of Student Affairs - TBA

COLLEGE PLANNING COUNCIL

The College Planning Council serves as the “point of consensus” in a participatory process of identifying and analyzing issues of significant interest to the college community and developing recommended solutions or actions. Through the Planning Council, the President obtains recommendations for planning goals and objectives and budget allocation priorities. The Council also evaluates the use of planning and assessment results to improve the processes of teaching and learning, operations, and student services.

Membership:

Executive Director, Planning and Research – Dr. Carolyn Meyer, Chair
Vice President, Academic and Student Affairs – Dr. Barbara Howard
Vice President, Business Affairs – Mr. Dick Scott
Controller - Mr. John Froman
Dean of General Education and Transfer Programs - Dr. Gary Sligh
Dean of Career and Technical Programs – Dr. Mary Jo Rager
Director, Athletics – Mr. Mike Matulia

Representatives, Faculty: Mr. Thom Kieft (Mathematics)
Ms. Nora Rackley (Librarian)
Dr. Steven Husebye (Physical Science)
Ms. Gerri Tulley (Nursing)
Dr. Holly Larson (English)
Mr. Brian Rogers (Social Sciences)
Ms. Julia Sweitzer (Business)
Ms. Melinda Simmons (Humanities)

Representative, Managerial/Technical – Mr. Howard Dixon
Representative, Prof. Admin/Crafts & Trades – Mr. Robert Estes
Representative, Students – TBA

Resources:

Budget Director – Ms. Sue Fagan
Chief Information Officer – Mr. Doug Guiler
Executive Director, Human Resources – Mr. Tim Kane
Sr. Manager Institutional Research & Projects – Ms. Barbara Perry
Director of Library Services – Ms. Denise English
Assistant Director, Student Life – Ms. Cindy Lackey

Support Staff: Senior Administrative Staff Assistant, Planning and Research – Ms. Cynthia Warren

Meeting Time: Friday afternoons, as needed Location: To be determined

ENROLLMENT DEVELOPMENT COMMITTEE

This committee is responsible for evaluating current enrollment strategies, reviewing enrollment, demographic, and retention data, and utilizing that information in the planning and development of enrollment goals for next year.

Membership:

Assistant Vice President, Student Affairs - TBA, Chair
Dean of Career and Technical Programs – Dr. Mary Jo Rager
Director, Financial Aid – Ms. Audrey Williams
Director, Admissions/Registrar – Mr. Mark Swearingen
Director, College Relations/Marketing – Ms. Pat Landsman
Manager, Dual Enrollment – Ms. Victoria Bachman
SLO Coordinator – Ms. Jane Scott
Manager Campus Services (South Lake) – Ms. Carolyn Scott
Head Baseball Coach/Recruitment Coordinator – Mr. Rich Billings
Manager, Sumter Student Affairs – Ms. Tanya Harris-Rocker
Faculty Representatives – Mr. Thom Kieft
Ms. Melinda Simmons

Resource Person: Executive Director, Planning and Research – Dr. Carolyn Meyer

Support Staff: Assistant Vice President Staff Assistant, Student Affairs – TBA

Meeting Time: Monthly and as needed Location: TBA

Subcommittees

Web Subcommittee – Mr. Jeremy Norton, Chair

Jacquie Busboom	Pat Landsman	Margie Nichols	Mark Swearingen
Doug Guiler	Erin Lewin	Mary Jo Rager	Lucy Torman

Communications Subcommittee – Mr. Mark Swearingen, Chair

Nancie Bourne	Derek Fisher	Pat Landsman	Doreen Murphy
Sedrick Brinson	Carolyn Fonville	Mary Lunsford	Scott Pennington
Kelli Colborne	Becky Fudge	Donna MacDonald	

Catalog Subcommittee – Ms. Jane Scott, Chair

Kristen Chancey	Carolyn Fonville	Thom Kieft	Mark Swearingen
Kelli Colborne	Linda Gerdy Aiello	Glenda Libby	Brenda Whiteley
Betty Downey	Linda Karp	Mary Lunsford	

Effective Date: August 2009

HUMAN RESOURCES COMMITTEE

This committee reviews compensation, benefits, and employee evaluation systems, and recommends modifications to improve equity, market competitiveness and recognition of outstanding performance.

Membership:

Executive Director, Human Resources – Mr. Tim Kane, Chair
Representative, Administration – Ms. Sue Fagan
Representatives, Faculty: Ms. Nora Rackley
Ms. Brandi Ziesemer
Mr. Adam Gifford

MaP Chair – Ms. Claudia Morris
Representatives, Managerial/Technical – Ms. April McGuire
Ms. Patti Weasel

Representative, Professional Admin/Crafts & Trades – Mr. Bob Fox

Support Staff: Asst. Director, Human Resources - Ms. Joyce Brautcheck
Manager, Benefits – Ms. Lee Cormier
Manager, Human Resources – Ms. Margie Nichols

Meeting Time/Location: To be set by Committee Chair

INSTITUTIONAL EFFECTIVENESS/COMPLIANCE COMMITTEE

This committee reviews and assists in monitoring annual progress toward achieving the goals set forth in the institution's Strategic and Annual Plans, develops the annual Student Satisfaction Survey, and monitors the College's compliance with SACS principles.

Membership:

Director, Library Services – Ms. Denise English, Chair
Executive Director, Human Resources – Mr. Tim Kane
Dean of Business and Technologies/Program Development – Dr. Mary Jo Rager
Chief Information Officer – Mr. Doug Guiler
Assistant Registrar – Ms. Kelli Colborne
Sr. Manager, Institutional Research and Projects – Ms. Barbara Perry
Representative – Faculty – Mr. John Shea

Support Staff: Senior Administrative Staff Assistant – Planning and Research – Ms. Cynthia Warren

Resource – Executive Director, Planning & Research/SACS Liaison – Dr. Carolyn Meyer

Meeting Time/Location: To be determined by Committee Chair

PROFESSIONAL DEVELOPMENT STEERING COMMITTEE

This Committee reviews the recommended employee training request reports generated from the employee training surveys as reviewed by PDC Advisory Committees, prioritizes those needs from the reports into a recommended comprehensive College-wide training plan, and provides the plan with a budget for the Cabinet and Planning Council's approval.

Membership

HR Director in lieu of PDC Director – Mr. Tim Kane, Chair

Faculty Representatives: Mr. Adam Gifford

Ms. Nora Rackley

Representative, Administration – Ms. Marion Kane

MaP Professional Administrative Representative – Ms. Patti Weasel,

MaP Craft & Trade Representative – Mr. Bob Fox

Support Staff from BRC

Ms. Cathy Green

Ms. Lucy Torman

Ms. Amber Crozier

Ms. Tracy Hoff

Meeting Time/Location: To be determined by Committee Chair

Faculty Advisory Committee:

Ms. Brandy Ziesemer

Ms. Nora Rackley

Mr. Adam Gifford

Administrative Advisory Committee

Ms. Marion Kane

Ms. Sue Fagan

Managerial, Technical, Professional Advisory Committee

Ms. Claudia Morris

Ms. Patti Weasel

Mr. Bob Fox

TEACHING & LEARNING COMMITTEE

This Committee addresses issues that affect the teaching and learning process, including innovation and technology, new programs, program reviews, professional development, and improvement of student outcomes.

Membership:

South Lake Academic Coordinator – Mr. Thom Kieft (Chair)
Dean of General Education and Transfer Programs – Dr. Gary Sligh
Dean of Career and Technical Programs – Dr. Mary Jo Rager
Assistant Vice President Student Affairs – TBA
Director Student Development - TBA
Director, Distance Learning – Ms. Jacquie Busboom
Director, Learning Center – Ms. Marion Kane
Department Chairs: Ms. Trish Economidis (Nursing)
Ms. Bonnie Holloway (Business/Computer)
Dr. Debra Hicks (Sciences)
Ms. Rebecca Nathanson (Public Service)
Ms. Melinda Simmons (Humanities/Social Sciences)
Dr. Pat Campbell (English/Communications)
SLO Coordinator – Ms. Jane Scott
Library Representative: Ms. Nora Rackley

Support Staff: Staff Assistant – Dean Genl. Ed. & Transfer Prog. - Ms. Susan Hackney

Meeting Time/Location: To be determined by Committee Chair

Subcommittees:

Scheduling Subcommittee – Mr. Thom Kieft, Chair

Tricia Economidis	Tanya H-Rocker	Becky Nathanson	Mark Swearingen
Carolyn Fonville	Debra Hicks	Carolyn Scott	Pat Campbell
Susan Hackney	Bonnie Holloway	Melinda Simmons	.
TBA – Assistant VP Student Affairs, Director Student Development			

Distance Learning Subcommittee – Ms. Jacquie Busboom, Chair

Kelli Colborne	Tanya Harris Rocker	Mary Jo Rager	Brandy Ziesemer
Adam Gifford	Beth Hendrick	Paul Record	
Joanne Greata	Taralyn Pierce	Glenn Ricci	

Developmental Facilitators Subcommittee – Ms. Sybil Brown, Chair

Steve Boast	Holly Larson	Taralyn Pierce
Dennis Jochims	Virginia Leach	Jane Scott

Learning Resources Subcommittee – Mr. Jeremy Norton/ Ms. Nora Rackley, Co-Chairs

Alexander Bruno	Katie Roles	Jane Scott	Alissa Sustarsic
Richard Morrill	Danielle Reites	John Shea	

Effective Date: August 2009

TECHNOLOGY PLANNING COMMITTEE

This committee is responsible for developing short and long range plans to meet the technology needs of the College, including administrative and academic computing, infrastructure, distance learning and library operations, voice, data and video communications. The committee also provides oversight and coordination of college-wide technology.

Membership:

Chief Information Officer – Mr. Doug Guiler, Co-Chair
Dean, Career and Technical Programs – Dr. Mary Jo Rager, Co-Chair
Dean, General Education and Transfer Programs – Dr. Gary Sligh
Executive Director, Planning and Research – Dr. Carolyn Meyer
Director, Admissions/Registrar – Mr. Mark Swearingen
Director, Libraries – Ms. Denise English
Director, Distance Learning – Ms. Jacquie Busboom
Representative, Arts & Sciences Faculty – Mr. Les Hurley
Representative, Business & Technologies Faculty – Mr. Stephen Dudas
Representative, Business Resources Center – Ms. Lucy Torman
Representative, Financial Services – Ms. Loretta Campman
Representative, Student Services – Ms. Carolyn Fonville

Support Staff: Senior Staff Assistant, Business & Technologies - Ms. Margie Farmer
Senior Administrative Staff Asst, Business Affairs - Ms. Karen Meade

Meeting Time/Location: To be determined by Chair

OPERATIONAL COUNCILS

ADMINISTRATIVE COUNCIL

The responsibility of the Administrative Council is to provide a forum for: discussion of issues and ideas that impact the college community; consideration of activities, projects, or programs involving the College community; and dissemination of information to the College community.

Membership:

President – Dr. Chuck Mojock, Chair

Vice President, Business Affairs – Mr. Dick Scott

Vice President, Academic and Student Affairs – Dr. Barbara Howard

Assistant Vice President Student Affairs - TBA

Executive Director, Institutional Advancement/Foundation – Ms. Rosanne Brandeburg

Executive Director, Planning and Research – Dr. Carolyn Meyer

Executive Director, Human Resources – Mr. Tim Kane

Chief Information Officer – Mr. Doug Guiler

Controller – Mr. John Froman

Dean, Career and Technical Programs: Dr. Mary Jo Rager

Dean General Education and Transfer Programs - Dr. Gary Sligh

Directors:	Mr. Don Ball	Ms. Pat Landsman
	Ms. Jacquie Busboom	Mr. Mike Matulia
	Mr. Rey Cortes	Ms. Audrey Williams
	Ms. Denise English	Mr. Russ Sloan
	Ms. Sue Fagan	Mr. Mark Swearingen
	Ms. Marion Kane	Dr. Maggie Wacker
	Director Student Development	

Manager, Sumter Student Services – Ms. Tanya Harris -Rocker

Manager, South Lake Campus Services – Ms. Carolyn Scott

Representative, Faculty - TBA

Representative, MaP – TBA

Support Staff: Executive Assistant to the President – Ms. Linda Holiman

Resource: Ms. Christyne Hamilton

Meeting Time/Location: To be determined by Chair

Effective Date: August 2009

ACADEMIC and STUDENT AFFAIRS COUNCIL

The responsibility of this Council is to review ideas, issues and concerns and to advise/assist the Vice-President with planning, decision-making and implementation of action plans for Academic Affairs.

Membership:

Vice-President, Academic and Student Affairs - Dr. Barbara Howard, Chair
Dean of Career and Technical Programs - Dr. Mary Jo Rager
Dean of General Education and Transfer Programs – Dr. Gary Sligh
Director, Business Resource Center – Mr. Russ Sloan
Director, Libraries – Ms. Denise English
Assistant Vice President, Student Affairs – TBA
Director, Student Development – TBA
Director, Admissions/Registrar – Mr. Mark Swearingen
Director, College Transition and Outreach Programs – Mr. Rey Cortes

Support Staff: Vice President Staff Assistant: Academic Affairs – Ms. Suzanne Jones

Meeting Time: Second Thursdays, 2:30 p.m.

Meeting Location:

BUSINESS AFFAIRS COUNCIL

The responsibility of this Council is to review ideas, issues and concerns and to advise/assist the Vice-President with planning, decision-making and implementation of action plans for Business Affairs.

Membership:

Vice-President, Business Affairs – Mr. Dick Scott, Chair

Chief Information Officer – Mr. Doug Guiler

Director, Facilities – Mr. Don Ball

Controller – Mr. John Froman

Executive Director, Human Resources – Mr. Tim Kane

Director, Financial Aid – Ms. Audrey Williams

Director, Athletics – Mr. Mike Matulia

Support Staff: Vice President Staff Asst. – Business Affairs - Ms. Linda Gerdy-Aiello

Meeting Time/Location: To be determined by Chair

OPERATIONAL COMMITTEES

ATHLETIC ADVISORY COMMITTEE

The purpose of this committee is to assist the Athletic Director and the President in making proposals and assisting the athletic program. Committee elects its chair to serve a calendar year.

Membership:

Director, Athletics – Mr. Mike Matulia
Representative, Financial Aid – Ms. Donna MacDonald
Assistant Director, Student Life – Ms. Cynthia Lackey
Academic/Career Advisor – Ms. Andrea Zito
Assistant Registrar – Ms. Kelli Colborne
Accounting – Ms. Allison Rehbaum
Manager Workforce Education Programs – Ms. Patti Weasel

Representatives, Faculty: Ms. Debra Dabney (Health/Fitness)
Mr. Steven Husebye (Physical Science) - Chair
Ms. Virginia Leach (Reading)
Ms. Alissa Sustarsic (Mathematics)
Dr. Melanie Wagner (English)
Mr. Mark Palmer (Adjunct Instructor, Criminal Justice)

Representative, Prof. Admin/Crafts & Trades – Mr. Joshua Holt

Note: Chair to be selected by the committee

Support Staff: Ms. Tammy Glover, Program Staff Assistant, Athletics

Meeting Time/Location: To be determined by Chair

CALENDAR COMMITTEE

This committee is responsible for recommending to the President's Cabinet the academic and personnel calendar for the College.

Membership:

Assistant Vice President, Student Affairs – TBA, Co-Chair
Director, Admissions/Registrar – Mr. Mark Swearingen
Assistant Director, Human Resources – Ms. Joyce Brautcheck
Representative, South Lake – Ms. Mary Lunsford
Representative, Sumter – Ms. Becky Fudge

Representatives, Faculty – Mr. Alexander Bruno
Mr. Bret Taylor
Mr. Thom Kieft – Co-Chair
Dr. R. J. Johnson

Representative, Managerial/Technology – Ms. Delrita Guzman
Representative, Prof. Admin/Crafts & Trades – Ms. Tammy Castello
Ms. Linda Gerdy-Aiello

Student Representative –

Support Staff Asst. Vice Pres. Staff Assistant, Student Services – TBA

Meeting Schedule: October, November, January

Time/Location: To be determined by Chair

Effective Date: August 2009

CURRICULUM AND INSTRUCTION COMMITTEE

The purpose of this Committee is to review all proposals related to curriculum and instructional matters, including course and program additions, deletions, modifications and textbooks. Recommendations will be made to the Vice-President of Academic Affairs for submission to the President's Cabinet and subsequent submission to the District Board of Trustees as appropriate.

Membership:

Dean of General Education and Transfer Programs - Dr. Gary Sligh, Chair
Dean, Career and Technical Programs - Dr. Mary Jo Rager
Student Affairs Representatives – Mr. Scott Pennington
Ms. Andrea Zito

Faculty Representatives (One from Sumter and one from South Lake, if possible):

4 from AA Programs:

Art – Ms. Kelly Cornell

English – Ms. Judith Lezotte

Mathematics – Ms. Judy Stimpson

Theatre Arts–Mr. Gary Rogers (Vice Chair)

3 from AS/AAS Programs

Nursing – Ms. Diane Litten

Business/Computer Science – Mr. Les Hurley

Computer Science – Ms. Beth Hendrick

Support Staff: Senior Staff Assistant, Arts & Sciences - Ms. Gloria Filippello

Resources: Staff Librarian – Mr. James Cason
Assistant Registrar – Ms. Kelli Colborne
Manager, Workforce Development – Ms. Betty Downey
Manager SLO – Ms. Jane Scott

Meeting Time: 2:00 p.m. – 3rd Wednesday of September through May, and June (if necessary)

Location: To be determined by Chair

EMERGENCY MANAGEMENT AND SAFETY COMMITTEE

This Committee has three areas of responsibility:

1. To assist the President in responding to emergency situations which affect the college. The Team will be brought together to coordinate the implementation of procedures established in response to the specific emergency. This committee will also arrange for staff training related to emergency issues and safety.
2. To conduct walk-through inspections of all facilities of the college (at least once each major semester) and file a written report to the President concerning the security and safety of each facility with recommendations for corrections of any conditions found to be unsafe or a threat to the well-being of persons on the campuses.
3. Conduct an annual review of the College procedures related to all Emergency Management and Safety.

Membership:

Vice-President, Business Affairs – Mr. Dick Scott, Chair
Chief Information Officer – Mr. Doug Guiler
Director, Facilities – Mr. Don Ball
Executive Director, Human Resources – Mr. Tim Kane
Director, College Relations/Marketing – Ms. Pat Landsman
Manager, Campus Services (South Lake) – Ms. Carolyn Scott
Manager, Student Services (Sumter) – Ms. Tanya Harris -Rocker
Faculty Representative – Ms. Irene Owens
Adjunct Faculty Representative – Mr. Robert Zerbe
Ex officio – President – Dr. Chuck Mojock

Support Staff: Vice President Staff Asst – Administrative Services – Ms. Linda Gerdy-Aiello

Meeting Time/Location: To be determined by Chair

FACULTY RANK AND PROMOTION COMMITTEE

The purpose of the committee is to evaluate submissions from faculty for changes in rank and for promotion, and to review the Faculty Rank and Promotion Plan and, if needed, make recommendations to Cabinet..

Membership:

Representatives from AA Programs -

Ms. Judith Hayes
Ms Debra Dabney
Mr. Dennis Jochims

Representatives from AS/AAS Programs -

Ms Bonnie Holloway
Ms. Julia Sweitzer

Representative from Nursing

Ms. Gerri Tulley

Support Staff:

Meeting Time, Date and Location: To be determined by Chair

40 FTE/SCHOLARSHIP COMMITTEE

The purpose of this committee is to review the use of the 40 FTE waivers and the 5% financial aid fee money and make a recommendation to the President's Cabinet with regard to their use.

Director, Financial Aid – Ms. Audrey Williams (Chair)
Assistant Vice President, Student Affairs - TBA
Executive Director, Foundation – Ms. Rosanne Brandeburg
Director, Admissions/Registrar – Mr. Mark Swearingen
Controller – Mr. John Froman
Manager, Student Services (Sumter) – Ms. Tanya Harris-Rocker
Coordinator, Financial Aid Scholarship – Ms. Carolyn Baldwin
Assistant Director, Student Life – Ms. Cynthia Lackey
Academic/Career Advisor – Ms. Andrea Zito
Head Baseball Coach/Recruitment Coordinator – Mr. Rich Billings

Student Organization Representatives – Mr. Gary Rogers
Ms. Marion Kane
Ms. Heather Elmatti

Support Staff: Asst. Vice Pres. Staff Assistant, Student Services – TBA

Meeting Schedule: July, March

Meeting Time/Location: To be determined by Chair

QUALITY ENHANCEMENT PLAN (QEP) COMMITTEE

This Committee will develop and recommend the topic for the SACS required Quality Enhancement Plan. The Committee will be reorganized once the topic has been approved.

Membership:

Dr. Melanie Wagner – English/Communications, Co-Chair
Mr. James Cason, Librarian, Co-Chair

Director, Learning Centers – Ms. Marion Kane

Faculty:

Ms Karen Hogans, Mathematics
Ms. Carolyn Matthews, Nursing
Ms. Danielle Reites, English
Ms. Katherine Urquhart, Psychology
Ms. Taralyn Pierce, Reading
Ms. Debra Hicks, Department Chair – Biological Sciences
Ms. Mary Heikkinenm, Office Administration

Mr. Mike Nathanson, eLearning Technology Trainer
Ms. Carolyn Fonville, Advisor, Student Affairs

Resources

Ms. Sybil Brown – Faculty, Mathematics
Dr. Gary Sligh, Dean of General Education and Transfer Programs

Support Staff: Ms. Gloria Fillippello- Sr. Staff Assistant

Meeting Time/Location : To be determined by Co-Chairs

RESOURCE DEVELOPMENT COMMITTEE

The purpose of this committee is to coordinate all fund raising throughout the College, in particular those activities of the Foundation and the Grants office, so that there is a consistent fund raising plan and operation.

Membership:

Executive Director, Planning and Research – Dr. Carolyn Meyer, Co-Chair
Executive Director, Foundation – Ms. Rosanne Brandenburg, Co-Chair
Director, Business Resources – Mr. Russ Sloan
Director, Athletics – Mr. Mike Matulia
Representative, Financial Services – Ms. Tammy Spencer
Dean of Career and Technical Programs – Dr. Mary Jo Rager
Senior Manager, Institutional Research and Projects – Ms. Barbara Perry
Representative, Student Services – Mr. Rey Cortes

Resource: Chief Information Officer – Mr. Doug Guiler
Controller – Mr. John Froman

Support Staff: Senior Administrative Staff Assistant, Planning and Research – Ms. Cynthia Warren

Meeting Time/Location: To be determined by Co-Chairs

RULES AND PROCEDURES COMMITTEE

The purpose of the Committee is to recommend to the President's Cabinet new Board rules and revisions of existing Board rules and new and revised administrative procedures to coincide with Board rules.

Membership:

Executive Director, Planning and Research – Dr. Carolyn Meyer, Chair
Controller – Mr. John Froman
Executive Director, Human Resources – Mr. Tim Kane
Representative Library – Ms. Nora Rackley
Representative, Faculty – Ms Jacklyn Pierce
Representative, President's Office – Ms. Joan Knost
Representative, Facilities – Ms. Mikki Byerley
Representative, Student Services – Ms. Carolyn Fonville

Support Staff – Senior Administrative Staff Assistant, Planning and Research – Ms.
Cynthia Warren

Meeting Time/ Location: To be determined by Chair

SACS LEADERSHIP TEAM

The purpose of the Leadership Team is to oversee preparation for reaffirmation of accreditation by the Commission on Colleges of the Southern Association of Colleges and Schools.

Membership:

President – Dr. C. Mojock – Chair

Vice President, Business Affairs – Mr. Dick Scott

Vice President, Academic and Student Affairs – Dr. Barbara Howard

Executive Director, Planning and Research/SACS Liaison – Dr. Carolyn Meyer

Dean of General Education and Transfer Programs – Dr. Gary Sligh

Director, Library Services – Ms. Denise English

Faculty Representative – Ms. Jacklyn Pierce

Support Staff – Ms. Linda Holiman, Executive Assistant to the President

Meeting time/Location: To be determined by the Chair

SOUTH LAKE CAMPUS OPERATIONS COMMITTEE

The Committee will make any appropriate recommendations in conjunction with the operation of the campus and its programs.

Membership:

From Lake-Sumter Community College:

Vice-President, Business Affairs – Mr. Dick Scott, Chair
Coordinator, Academic Affairs – Mr. Thom Kieft (Vice Chair)
Vice-President, Academic and Student Affairs – Dr. Barbara Howard
Assistant Vice President, Student Affairs - TBA
Director, Facilities – Mr. Don Ball
Director, Libraries – Ms. Denise English
Manager, Campus Services – Ms. Carolyn Scott

Designated Representatives of UCF – Dr. Cecilia (CeCe) Rivers, Ms. Tanya Armstrong

Ex Officio: Dr. Chuck Mojock

Support Staff: TBA

Meeting Time/Location: To be determined by Chair

SUMTER CAMPUS OPERATIONS COMMITTEE

The Committee will make any appropriate recommendations in conjunction with the operation of the campus and its programs.

Membership:

From Lake-Sumter Community College:

Vice-President, Academic and Student Affairs– Dr. Barbara Howard, Chair
Vice-President, Business Affairs – Mr. Dick Scott
Assistant Vice President, Student Affairs - TBA
Director, Library Services – Ms. Denise English
Manager Student Services, Sumter – Ms. Tanya Harris -Rocker
Faculty Representative – Ms. Karen Hogans
Special Advisor, Sumter – Dr. Mary Jo Rager
Ex Officio – Dr. Chuck Mojock

From Sumter County Schools:

Superintendent will appoint representatives to help facilitate joint-use of Sumter Center.

From Sumter County Commission:

Sumter County Commission will appoint a representative to help facilitate joint-use of library facility.

Other Agencies - TBA

Support Staff – Senior Staff Assistant, Sumter - Ms. Becky Fudge

Meeting Time/Location: To be determined by Chair

AD HOC COMMITTEES

Ad Hoc committees will meet for the following areas as needed:

New Facilities – Mr. Dick Scott, Chair

Credit Registration Review – Mr. Mark Swearingen, Chair

Graduation Planning – Mr. Mark Swearingen, Chair

Rewards and Recognition – Ms. Marion Kane, Chair

Student Administrative Appeals – Dr. Bill Kennedy, Chair

Workforce Development Committee – Dr. Mary Jo Rager, Chair

ADVISORY COMMITTEES

Committees advise college administration and faculty on relevant matters pertaining to College programs and campuses.

Individuals serving on the Advisory Committees are volunteers from community agencies, businesses and industries.

EDUCATIONAL ADVISORY COMMITTEES – Faculty Liaisons:

Business & Office Administration – Mr. Graham Bourne/Ms. Mary Heikkenen
Computer Information Technology – Ms. Bonnie Holloway/Mr. Stephen Dudas
Criminal Justice – Ms. Rebecca Nathanson
Early Childhood Education – Dr. Joanne Greata
Electrical Distribution Technology – Mr. Bill Tyler
Fire Science Technology – Ms. Rebecca Nathanson/Dr. Mary Jo Rager
Graphic Design Technology – Ms. Kelly Cornell
Health Information Management – Ms. Brandy Ziesemer
Nursing – Ms/ Patricia Economidis

PROGRAM ADVISORY COMMITTEES – LSCC Liaisons:

Business Resources Center – Mr. Russ Sloan
Cooperative Education – Ms Patti Weasel
College Reach Out Program – Mr Ron Brown
Equity and Diversity – Ms. Christyne Hamilton
New Directions – Ms. Andrea Zito
Teacher Certification (EPI) – Dr. Glenn Ricci

COMMUNITY ADVISORY COMMITTEES – LSCC Liaisons

South Lake Campus – Mr. Dick Scott
Sumter Campus – Ms. Tanya Harris-Rocker

**REPRESENTATIVES TO STATE AND REGIONAL BOARDS,
COUNCILS AND COMMITTEES**

Florida Board of Education	Dr. Chuck Mojock
Council of College Presidents	Dr. Chuck Mojock
Management Information Systems	Ms Tammy Castello
Advisory Task Force (MISATFOR)	
MISATFOR Alternates	Mr. Dave Phillips Mr. Doug Guiler Dr. Carolyn Meyer
Council of Business Affairs	Mr. Richard Scott
Council of Human Resources	Mr. Tim Kane
Council of Information Technology	Mr. Doug Guiler
Council of Purchasing Professionals	Ms. Regina Peeples
Council on Instructional Affairs	Dr. Barbara Howard
Continuing Education Standing Committee	Ms. Cathy Green
Learning Resources Standing Committee	Ms. Denise English
Occupational Education Standing Committee	Dr. Mary Jo Rager
Council of Student Affairs	TBA
Registrars	Mr. Mark Swearingen
Florida Community College Activities Association	
Athletics	Mr. Mike Matulia
Articulation Committee/SUS and Community Colleges	Dr. Gary Sligh
Equity	Ms. Christyne Hamilton
Distance Learning Consortium	Ms. Jacquie Busboom
Central Florida Consortium for Higher Education	Dr. Barbara Howard
Articulation/Independent College & Universities (FACU)	Dr. Chuck Mojock
CCLA Technology Contact	Ms. Denise English