



Institutional Effectiveness/Compliance Committee

Minutes
November 3, 2009
Board Room
2:00 p.m.

Attending: Ms. Kelli Colborne, Ms. Denise English (Chair), Mr. Doug Guiler, Mr. Tim Kane, Dr. Carolyn Meyer, Ms. Barbara Perry, Ms. Nora Rackley, Dr. Mary Jo Rager

Absent: Mr. John Shea

Call to Order: The meeting was called to order at 2:10 p.m.

1. Approval of minutes from 10/27/09 – *The minutes were approved by consensus.*
2. Style Guide Updates – *The document continues to be a work in progress.*
3. Compliance Certification Edits – *The Committee discussed and edited the following documents using the updated Style Guide to ensure consistency.*
 - a. CR 2.7.4 – Coursework for Degrees
 - b. CR 2.9 – Learning Resources and Services
 - c. CR 2.11.1 – Financial Resources
 - d. CS 3.2.9 – Governance and Administration: Faculty/staff appointment
 - e. CS 3.2.11 – Governance and Administration: Control of intercollegiate athletics
 - f. CS 3.2.12 – Governance and Administration: Fund-raising
 - g. CS 3.3.1.4 – Institutional Effectiveness - research within its educational mission, if appropriate
 - h. CS 3.4.1 - Educational Programs: Academic program approval
2. Adjournment – *The meeting was adjourned at 4:13 p.m. The next meeting is scheduled for Tuesday, November 10th, at 2:00 p.m. in the Board Room.*