

SACS LEADERSHIP TEAM MEETING

January 12, 2009

2:00 p.m.

Present: Dr. Mojock, Denise English, Dr. Howard, Dr. Meyer, Ms. Miller, Jackie Pierce, Dr. Sligh, Mr. Scott

Dr. Mojock welcomed everyone. The minutes from the December meeting had been emailed to the group and as there were no changes, the minutes were approved as submitted.

There was additional review from the SACS Annual meeting from Dr. Sligh, Ms. English, and Ms. Pierce.

Dr. Sligh will be using the model by Valencia for the faculty credentials. He told the group that he had started work on these over the summer. Dr. Mojock asked that he share the template with the leadership team. Dr. Sligh will send those to everyone by email.

There was an overview of materials brought back from the SACS Annual meeting. Dr. Mojock will scan and send out to the team the 5 Cs checklist and the one on Substantive Change.

Jackie Pierce discussed getting blanket approval from SACS for 2000 Distance Learning. Dr. Meyer will follow up on this. The State did get statewide approval for distance learning programs from SACS several years ago. At this time, LSCC has one program that is one course away from 50%. SACS has to be notified of all programs over 25% but less than 50% and pre-approval is needed for any program that reaches 50% on line. The Leadership Team agreed that we should not move to the 50% level for any program until after the reaffirmation process is complete.

Dr. Mojock mentioned the book *True North*. It covers leadership and how you do business. A decision making model in response to ethical issues.

Denise English reported that the website was in great shape and Compliance Assist was almost ready to use. She will begin entering references and posting compliance reports after the next session with Mr. Patel from Compliance Assist. Ms. Miller reported that all the committees' minutes were posted on line. Dr. Mojock thanked Denise for her work on this.

QEP

Dr. Sligh has received input from all stakeholders on the list of the suggested topics. Barbara Perry has made a chart with responses. Dr. Sligh's committee will meet on the 23rd of January and will narrow the ideas down and he will get their final recommendations out to everyone.

Dr. Meyer has a spread sheet showing what compliance forms have been submitted and which are being moved on to the Leadership Team. Ms. English will send reminders to the committee

members who have not yet turned in their compliance certification forms. She already has had a good response.

Jane Scott is on board to work on Elumen. Dr. Sligh stated that we are ready to start the process of entering student learning outcomes.

Dr. Meyer talked about the need to complete at least one cycle of formal evaluation of learning outcomes and the need to use the standard program review forms this year. She has determined what is missing in the reviews from the past 9 years and she and Dr. Sligh will be getting with department heads to complete those reviews. Dr. Graber will be working as a consultant on the Learning Outcomes project.

There was discussion on how often the team needed to meet and a decision was made to meet every two weeks as long as the compliance reviews are coming in. Dr. Meyer will send out hard copies of the reviews and email them as well to the Leadership team. Also, SACS is asking for dates for the on-site team visit. We have to let them know which dates between September 7 and November 19 would be best for us. It was agreed that we would ask for the visit near the end of October if possible. The dates will be submitted during the team visit to Atlanta for their Orientation session on January 26.

Adjourned: 3:35 p.m.
Linda Holiman