

SACS LEADERSHIP TEAM MEETING

March 25, 2009

2:00 p.m.

Present: Dr. Mojock, Denise English, Dr. Howard, Dr. Meyer, Ms. Miller, Jackie Pierce, Dr. Sligh, Mr. Scott

Dr. Mojock welcomed everyone. The minutes from the February 24th meeting were distributed. The minutes were approved as submitted and ready to be posted.

Dr. Mojock called on the Committee Chairs to give a report and Dr. Sligh brought the committee up to date on the QEP and Learning Outcomes. Students are going to vote on the five options on April 7 and 15. There have been some articles written about the QEP which should be appearing in the local newspapers. Dr. Mojock suggested that Dr. Sligh send the article and class climate survey electronically to the Foundation Board and advisory committees, which would be a broad audience for input. We are in pretty good shape with QEP and need to focus more on Learning Outcomes.

Dr. Sligh distributed a draft of a SLO timeline and asked for input from the Committee. He walked the committee through the timeline. (SLO Timeline attached). The bullets under the different semesters were discussed with suggestions made. Dr. Graber said it needed to be run through Curriculum Committee. We need to zero in on what we have done well and have a phased in approach for the Outcomes. Framework is important and SACS wants to see examples in many areas.

Dr. Sligh also distributed a chart of the Student Learning Outcomes by semester. Dr. Sligh has had some meetings with different support groups and they now have a better sense of what SACS is asking them to do. Dr. Sligh is collecting all of the department minutes and filling in historical perspective.

Ms. English reported on the progress of the compliance certifications. There were nine narratives that have not come in. She has communicated with the team members and she and Dr. Meyer are reviewing daily the ones that are coming in and are reworking some of the compliance certifications. It is a learning experience and there was discussion about how to help the ones doing the narratives. Dr. Mojock asked that the VPs reinforce with their folks working on the certifications to make this a priority.

Ms. English informed the Committee that a new version of Compliance Assist has been activated. She will make a log in for everyone based on their college user name. She will send out a password and the committee can reset it. There were some questions and discussion about documentation.

Dr. Mojock thanked both Dr. Sligh and Ms. English for all their work on these two committees.

Dr. Mojock asked for ideas about how to continue to get the SACS information out to the college community. There was discussion about the SACS link on the website and suggestions

were made to have a graphical announcement on the front page of the website. There was also discussion about access of the SACS committee to some of our information via web and/or links.

The committee then reviewed the following certification forms.

CR 2.2 - Governing Board – Accepted by the Leadership Team

CR 2.4 – Institutional Mission – Accepted by the Leadership Team

CS3.2.11 – Control of Intercollegiate Athletics – The Team requested that this be rewritten and returned to the Team for approval via email with revision to the section dealing with the Foundation Athletic Committee, addition of information on approval of intercollegiate athletic expenses, and the addition of the job description of the Vice President of Student Affairs.

CS 3.2.13 – Institution-related foundations – The Leadership Team determined that this was in Partial Compliance because of the need of an MOU – Memorandum of Understanding – with the Foundation. Mr. Scott will develop this with the help of the college attorney.

CS 3.4.5 – Academic Policies – The Leadership Team asked that Dr. Sligh review this CS and reorganize it to reflect the three sections of the CS: “publishes,” “disseminated”, and “accurately represented.”

CS 3.4.6 – Practices for Awarding Credit – The Leadership Team asked that this be returned to Dr. Ricci for an explanation of how we employ sound and acceptable practices in the determination of the level of credit awarded for courses.

Next meeting will be in two weeks – April 8. Linda will send out notice and confirm by Outlook.

Adjourned: 4:20 p.m.
Linda Holiman/Dr. Meyer