

SACS LEADERSHIP TEAM MEETING

April 22, 2009

2:00 p.m.

Present: Dr. Mojock, Denise English, Dr. Howard, Dr. Meyer, Jackie Pierce, Dr. Sligh, Mr. Scott, Ms. Miller

Dr. Mojock was delayed and Dr. Meyer asked if the Committee was ready to approve the minutes of the April 8 meeting. There was one typographical error noted; otherwise, they were approved as submitted.

There was a discussion on the use of the word “campus” versus “center”. SACS definition of a campus and the State’s definition of a campus are different. It was suggested that an explanation be offered to SACS that we use the word campus because the public does not recognize the difference and this is a generic term for the benefit of our community. A suggestion was made to make a distinction in the style guide or to make a disclaimer. Dr. Mojock suggested that Dr. Stoll be called to see if the use of the word campus instead of center would be an issue.

Dr. Sligh gave an update on QEP and SLO. The QEP committee will be having a lunch meeting on May 1st. Dr. Sligh will give the committee the results of the survey on QEP topics and ask for a recommendation of more specific projects based on the winning topic. Once the specific topic is approved, a more focused committees will be formed to draft the QEP. Dr. Mojock asked that he bring the recommendations from his May 1st meeting back to the SACS Leadership Team for action. It was suggested that a joint meeting could be held or an invitation be extended to anyone from Dr. Sligh’s committee to come to the SACS leadership team committee meeting to talk about the recommendations.

Results from the SLOs are coming in and faculty are gathering the materials from the various courses. Twenty classes will be assessed this semester and a comparable number to be done in the summer. Jane Scott is putting these into elumen and once the report is complete she will take us through the report. Dr. Sligh will verify that all five general education disciplines are included in the classes that are being used. Dr. Graber will review the information once the reports are complete.

Ms. English gave an update on the compliance certifications and Dr Meyer distributed an updated version of the status chart. Ms. English has drafts on all but 7 of the certifications. Dr. Meyer stated that she would like to have all the 75 certifications reviewed at least once by June 1 and it was suggested that a deadline be issued so the drafts could be submitted in a timely manner. Ms. English gave a brief overview and demonstrated the Compliance Assist link. There was some discussion about ability to make notations on the link and the ability to list the action taken to further help with tracking. Ms. English stated that the program is very user friendly. As the site administrator she has the ability to input, the rest of the Leadership Team has read only access. Barbara Perry is trained as her back up. Dr. Mojock thanked Ms. English for her good work.

Compliance certifications:

CR 2.9 – Library Resources and Services - Accepted with addition of ENC classes to table and “Assessment” heading.

CS 3.2.4 – External Influence - Dick Scott will review CS 3.2.6 examples and if he is OK with them, they will be moved to CS 3.2.4 and a link will be added in 3.2.6 back to the examples in 3.2.4.

CS 3.2.5 – Board Dismissal – Accepted

CS 3.2.7 – Organizational Structure - Accepted with addition of links to President’s job description and minor corrections and addition of “Administrators, staff, and faculty are listed in the College Catalog” to the end of the first paragraph.

CS 3.4.6 –Practices for Awarding Credit) – Dr. Meyer will work on a draft showing what is determined by the State and what is determined by the Faculty and get it back to Ms. English and Gary Sligh for review.

CS 3.4.8 – Noncredit to credit – Copies of all the information from Mary Jo Rager as well as notes taken today are being sent to Jane Miller and Barbara Howard for rewrite. Tech Prep will be addressed separately since we require eligible students to pass our examination. Articulation with other schools such as Lake Technical must be addressed in detail.

Adjourned: 4:00 p.m.
Linda Holiman/Dr. Meyer