

SACS LEADERSHIP TEAM MEETING

June 17, 2009

3:00 p.m.

Present: Dr. Mojock, Ms. English, Dr. Howard, Dr. Meyer, Ms. Pierce, Dr. Sligh, Mr. Scott, Ms. Miller

Dr. Mojock called the meeting to order and asked if there were additions/corrections to the minutes. There were none and minutes of the May 25th meeting were approved as submitted.

Dr. Mojock spent some time going over the time line for the SACS visit and stated that our efforts are now being focused on SACS and that it will be our number one priority. The cabinet has committed to the date of August 31 as having all of our compliance certifications completed and ready. Dr. Stahl's visit will occur this fall.

Dr. Sligh discussed the chart that he is using for the program review.

The updated certificate compliance list was reviewed. Dr. Meyer had previously distributed these to the committee members. There are still several certifications that have not been reviewed. The vice presidents asked that the certifications come to them prior to being brought to the Leadership Team meetings.

Dr. Graber will be on campus on July 20 to meet with the department chairs. The Leadership Team would like to meet with him in the afternoon on that day. Dr. Sligh will set up the meeting.

Denise gave a demonstration on Compliance Assist, i.e. how to get to and navigate through the screens. She had some housekeeping items she wanted to get the Team's input on. Mr. Scott also had the website from Pasco Hernado Community College and their software package was briefly reviewed. Dr. Mojock thanked Denise for her work.

Dr. Sligh reported on the QEP and distributed the list of names he is suggesting for the new QEP Committee. He explained why he had chosen the committee and there were questions and suggestions of other names for the committee. Dr. Sligh will be a resource person for this committee and Sybil Brown was also suggested as a resource person. Dr. Sligh said that he would be using the SACS Manual as his charge to the group. It was suggested that he establish a time line. The Leadership Committee gave their go ahead on this list of folks as a starting point. They will need to review the QEP that has been recommended and narrow down the topic. Dr. Sligh will make contact with the group.

Before starting on the certifications, there was discussion about what needs to be done on the ones which have been assigned to various employees but have received no response. Dr. Mojock again asked that the vice presidents follow up on the certifications in their area as SACS is now a priority and they need to be completed in a timely fashion.

Compliance certifications:

CR 2.10 – Student Support Services – returned to Ms. Miller to group by departments in Student Affairs with reference to the appropriate program review for assessment information.

CS 3.4.3 – Admission Policies – returned to Ms. Miller for revision of first paragraph and information about Nursing program admission criteria.

CS 3.4.5 – Academic policies - Accepted with minor change on page 2, second paragraph

CS 3.4.12 – Technology Use – Returned to Dr. Howard/Dr. Sligh to add information about specific technologies for various academic areas such as nursing and graphic arts.

CS 3.2.3 – Board Conflict of Interest - Accepted with change of one word in first paragraph.

Meeting adjourned 5:15 p.m.

Linda Holiman/Dr. Meyer