

SACS LEADERSHIP TEAM MEETING

July 1, 2009

3:00 p.m.

Present: Dr. Mojock, Dr. Meyer, Ms. Pierce, Dr. Sligh, Mr. Scott, Ms. Miller

Dr. Mojock called the meeting to order and asked if there were additions/corrections to the minutes. There were none and minutes of the June 17th meeting were approved as submitted. Dr. Howard, Ms. English and Ms. Pierce were away from campus but there was a quorum and the meeting continued.

Dr. Mojock distributed a Rubric on Institutional Effectiveness. Dr. Meyer distributed an updated SACS time line with notations.

QEP Update:

Dr. Sligh has asked Dr. Melanie Wager and James Cason to co-chair the new committee. Committee members are: Carolyn Matthews, Karen Hogans, Danielle Reites, Katherine Urquhart, Taralyn Peirce, Debra Hicks, Mary Heikkinen, Mike Nathanson, Carolyn Fonville and Marion Kane. Dr. Sligh and Sybil Brown will be resource members. Dr. Mojock will notify the committee members. Dr. Sligh will get the co-chairs together this summer and get them ready prior to convocation.

Dr. Jared Graber will be coming on the afternoon of July 20 and Dr. Sligh asked if there were specific areas that the committee wanted to cover with him. Dr. Mojock said he wanted Dr. Graber to give the Committee his take on where we are and to look at our timetable to make sure we are doing ok. He also asked if Dr. Graber had been given information about the SLO's that we have identified for core competencies. Dr. Sligh has discussed this with department chairs and they are continuing to revise the process.

The committee would like for Dr. Graber to meet with the department chairs and program managers first and then present to the Leadership Committee what has been happening and show him our plan on where we are heading. Mr. Scott would like for him to look at his area and let him know if his departments are on the right track. A working lunch was discussed and Dr. Sligh will find out from Dr. Graber if he is available.

There was discussion about Dr. Graber speaking at convocation. SACS will be our focus and Drs. Mojock and Howard will be coordinating the speaking. There was discussion about how all should speak on the topic of SACS. It was noted that we have to get SACS off the ground at convocation, give everyone their work assignments with instructions to go back to their offices and get going on it. Our faculty need to have a vision of the big picture as well as specific assignments.

Dr. Sligh would like to schedule a gen ed core summit on October 2. There was discussion about what should be included in the workshop. The different committees will start work at

convocation and then each committee will report at the summit. Recommendations will come forth from this summit.

Compliance certifications:

Ms. English was not at the meeting and Dr. Meyer gave a report on where we were in getting everything in and updated. Mr. Scott had met with her and gone over all of his forms. Ms. Miller is working on hers and Dr. Sligh has the ones assigned to Dr. Howard. Ms. English has mastered the bugs in Compliance Assist and is entering the certifications. Barbara Perry has been trained and is prepared to work with Ms. English through the fall getting documents entered.

CS 3.2.12 – Fund-raising activities – Accepted with deletion of all but first sentence of paragraph 4 and deletion of all of paragraph 5.

CS 3.4.3 – Admission policies – Accepted with revisions to be emailed to team for review. (subsequently accepted.)

CS 3.4.9 – Academic support services – returned to Gary Sligh and Jane Miller for revision and to check for consistency with other related CR and CS, to add PC Support and Help program, and to eliminate specific hours of operation – link to these details.

CS 3.4.12 – Technology Use – returned to C. Meyer to get introductory paragraph from Doug Guiler on Technology Committee and Technology Plan; add charts if available; and to break up large paragraphs.

CS 3.7.4 – Academic Freedom – returned to Jane Miler to continue to work on this to tie into student rights, student complaints, etc.

Meeting adjourned 5:15 p.m.

Linda Holiman/Dr. Meyer