

## SACS LEADERSHIP TEAM MEETING

July 29, 2009

2:00 p.m.

Present: Dr. Mojock, Dr. Howard, Dr. Meyer, Dr. Sligh. Ms. Miller by telephone.

Dr. Mojock called the meeting to order and asked if there were additions/corrections to the minutes. There were none and minutes of the July 15th meeting were approved as submitted. Dr. Meyer had additional items for the agenda – Dr. Marsal Stoll visit and Jacquie Busboom's OnLine Policy Statement.

There was discussion about meeting dates for the month of August due to Convocation and the beginning of school. There was a decision to meet on August 12 and 26.

There was discussion about Jacquie Busboom's OnLine Policy Statements taken from the SACS web site. It is still a working copy with some additional changes to come. Dr. Mojock will depend on Dr. Sligh to make sure he is comfortable with LSCC using this document.

### QEP and Learning Outcomes Update:

Dr. Sligh met with Melanie Wagner and James Cason today. They are beginning to work on research for best practices. They went through the workbook from SACS and began to focus on the six items shown on the handout. They made some changes in the calendar so that the committee will be meeting bi-weekly in September and October. Dr. Sligh will try to get the first part of the QEP process written up so he will have something to show Dr. Graber when he comes to campus. James Cason and Melanie Wagner will have contact with the new team prior to Convocation.

The focus on Learning Outcomes is getting organized prior to Convocation Week. Dr. Graber will be here for the general meeting and Kurt Ewing will be working with faculty on some specific tasks. Dr. Howard asked that Dr. Graber be asked to submit a written report on what has taken place.

### Compliance Certifications:

Denise English was not present due to health issues. Dr. Meyer told the committee that Ms. English wanted everyone to know that she has been concentrating on getting everything on Compliance Assist. She feels that she has made good progress and that everything is pretty much up to date and she is starting to work on links.

Dr. Mojock asked that the Committee give Dr. Meyer feedback on the core requirements. On the comprehensive standards, there was discussion about where some of the certifications fall and who would be responsible for the rewrite. Dr. Meyer will be looking to the vice presidents to take the lead on these. Dr. Mojock asked Dr. Meyer to work up an updated assignment sheet for the items discussed and get to the respective persons.

CERTIFICATIONS:

CR 2.7.2 – Program Content – Returned to Dr. Sigh for re-arrangement of paragraphs and reference to related authorities.

CS 3.4.1 – Academic Program Approval - Accepted with deletion of all material on Program and Learning Outcomes Assessment. Links to this information will be added.

CS 3.4.9 – Academic Support Services -Accepted with minor changes that have been made –

CS 3.5.2 – Institutional Credits for a Degree - Accepted with one sentence removed

There was a discussion on whether a rule is needed on the 25% of credit that must be earned at LSCC in order to earn a degree from LSCC. It was decided that Cabinet need to determine if there needs to be a rule in addition to a procedure.

CS 3.7.4 – Academic Freedom – Placed on hold until appropriate rules and procedures are completed.

CS 3.9.3 – Qualified Staff – Placed on hold until placement of assessment information is determined.

Note for Administrative Council – Program reviews are needed in every area.

FR 4.3 – Publication of Policies - Accepted with one minor addition

FR 4.4 – Program Length – Returned to Dr. Sigh for further information on degree lengths

FR 4.6 – Recruitment Materials – Accepted

Next meeting will be held at 2:00 p.m. on August 12, 2009.

Meeting adjourned 4:15 p.m.

Linda Holiman/Dr. Meyer