

SACS LEADERSHIP TEAM

August 12, 2009

2:00 p.m.

Present: Dr. Mojock, Dr. Howard, Dr. Meyer, Ms. Miller, Ms. Pierce, Mr. Scott, and Dr. Sligh

Dr. Mojock welcomed everyone and asked if minutes from the August 5 meeting had been reviewed by everyone. No changes were made and the minutes were accepted as presented.

Dr. Meyer distributed the agenda and asked that three additional certifications be added to the agenda.

Dr. Mojock mentioned that he had made contact with Dr. Marsal Stoll about her visit to our campus and that she suggested that her visit be made after we have a draft of our compliance certification and QEP. It was suggested that the middle of January 2010 would be a good time for her to come, giving us a chance to get classes under way. Dr. Mojock suggested that once we have our certifications done that perhaps we could give her access to our Compliance Assist so she could look it over and give us feedback prior to her visit.

QEP and Learning Outcomes Update:

Dr. Sligh stated he has written the first part of the QEP process, including how we have gotten to where we are now.

Dr. Sligh has scheduled a couple of sessions on Learning Outcomes during convocation. He and Dr. Howard have made assignments and he will get the committee a copy.

Compliance Certifications:

Ms. English was in meetings at the South Lake campus today. Dr. Meyer distributed an updated sheet of the certification outline. There are 38 first draft certifications that have not been approved by the Leadership Team. All of the above certifications were reviewed and people assigned to work on them will be contacted. Dr. Mojock asked that the Committee give Dr. Meyer feedback on 2.5 Institutional Effectiveness that was distributed previously. CS 3.12 – Substantive Change – was discussed. Dr. Mojock mentioned that a new substantive change update letter was being drafted to be sent to SACS in the next few weeks.

CERTIFICATIONS:

CS 3.4.4 – Acceptance of Academic Credit – Approved with addition of links to examples for transfer of credit.

CS 3.4.6 – Practices for awarding credit – Approved with some rearrangement of text and links added.

CS 3.4.11 – Academic program coordination – Approved with minor changes and request to update table that will be a link

CS 3.5.1 – College level competencies – Need for explanation of how we know that graduates have attained these competencies and a decision of whether the computer proficiency requirement belongs with general education discussion. Returned to Dr. Sligh.

CS 3.5.3 – Undergraduate program requirements – Returned to Dr. Sligh for clarification of where the standards that we use originated, addition of reference to CS 3.5.1 and F.R 4.2 for more detail, and rearrangement of topics to follow order of the CS language.

CS 3.7.5 – Faculty role in governance – approved with minor edits

FR 4.2 – Program curriculum – approved with minor changes

CS 3.9.1 – Student rights – returned to Jane Miller to add introductory sentence on process that we use to determine what rights and responsibilities the students have.

CS 3.9.2 – Student Records – Returned to Jane Miller to add reference to training in FERPA that employees receive and location of paper records, imaging, and data base storage. It was also recommended that this CS be held until new rule 4.20 is reviewed by Cabinet.

FR 4.5 – Student complaints – this one was put on hold until all related rules and procedures are approved by Cabinet. These documents will be reviewed as a package at that time.

Next meeting will be August 26 at 2:00 p.m. There was discussion to start meeting once a week in order to get the certifications done.

Linda Holiman/Dr. Meyer
5:00 p.m.