

SACS LEADERSHIP TEAM MEETING  
Friday, September 11, 2009  
2:00 p.m.

Present: Dr. Mojock, Dr. Howard, Mr. Scott, Dr. Meyer and Ms. English. Dr. Sligh arrived after the meeting started.

Dr. Mojock welcomed the committee. Minutes of September 2 were approved as presented.

Dr. Meyer mentioned that the Substantive Change Workshops are all held out of state this time and none close enough for us logistically or economically. She reported that a substantive change was submitted for the Sumter and South Lake Centers during the 2000 reaffirmation process and she went over what was done at that time. There were questions about substantive change in the distance learning area and a suggestion was made to discuss that with Dr. Stoll in addition to Computer/Information Literacy and the “campus” designation of South Lake and Sumter. Dr. Meyer will copy the substantive change policy and prospectus form for the Leadership Team.

There was a discussion about how we are to handle distance learning when students are able to get 50% or more of their degree through distance learning. We still need a prospectus from Jacquie Busboom before this happens and it was suggested that she be given a timeline. There was also a discussion about the need for more Blackboard licenses.

The SACS Annual meeting was discussed briefly. Jane Scott has registered. James Cason is still trying to decide if he can attend because of his duties filling in for the media specialist.

Ms. English has created a style sheet for Core Requirements. She has the Core Requirements formatted into the style and it was recommended that all of the committee members get on line and take a look at the Core Requirements. Barbara Perry is going through all the compliance certifications posted on Compliance Assist to determine which rules and procedures have been cited so far.

Dr. Meyer passed around the draft faculty credential manual sent in by Dr. Rager and there was discussion about keeping the faculty roster up to date and who would be responsible and the addition of a cover sheet in each employee’s personnel file. There was much discussion on credentialing and what should be accepted and where official copies are to be kept. It was suggested that we start with the current full time faculty and update them and then work on the current adjuncts until they are all organized.

Compliance Certifications

There was lots of discussion on 3.7.1. It was accepted with minor changes.

Linda Holiman/Dr. Meyer  
3:45 p.m.