

SACS LEADERSHIP TEAM MEETING
Wednesday, September 16, 2009
3:00 p.m.

Present: Dr. Mojock, Ms. English, Dr. Howard, Dr. Meyer, Jackie Pierce, Mr. Scott and Dr. Sligh.

Dr. Mojock welcomed the committee. Minutes of September 11 were approved as presented.

The next meeting will be held on September 23 at 3:00 p.m. in SS 205. Dr. Meyer will let folks know if the meeting will not take place in case she hasn't received any certifications to be covered. Please note the new location – and change your calendar.

James Cason will attend the SACS annual meeting. Suzanne Jones and Denise English will make sure he is registered and has his hotel arrangements made. Folks should ride together in order to conserve funds.

Dr. Mojock and Dr. Howard compared notebooks from their upcoming offsite visits. First impressions are important and their materials were good examples of how to present our college. Dr. Sligh will be going as an observer to Albany Technical College in October and will be able to see how their college is presenting materials.

The topic list for Dr. Stoll's visit will be shown at the end of each set of minutes and will be on-going. There was discussion on the substantive change issue. Dr. Meyer emailed the cover letter from SACS links to the various items on substantive change and distributed a copy of the SACS policy statement on substantive changes. We have two distance learning programs at 48% and 49% and a couple of programs wanting to go fully on line. Dr. Sligh will let Jacquie Busboom know that a prospectus will be needed by the end of the semester.

QEP/Learning Outcomes

Dr. Sligh said that the QEP committee met yesterday and they will have a project by the end of the month. They have narrowed it to four and the target will be developmental students since we already have a lot of data in this area. The Chairs will meet next week and will break down their report into the components on which SACS will have us report.

Dr. Sligh said there has been a lot of activity going on with SLO's since convocation. The assessment will be in place in mid-October. Jane Scott is monitoring the groups and they seem to be moving along well. Spring and Summer data is ready to be entered into eLumen.

Compliance/Compliance Assist

Ms. English requested the addition of Nora Rackley onto her committee if no one had any objection. She is an excellent editor and she will be able to help Ms. English with the second draft of the compliance certifications. It has been decided that each committee member will look

at each document instead of dividing them up as Ms. English feels this is a better way to proof the documents. She is uploading into Compliance Assist the narrative of those already approved and asked for suggestions as to form. She is being consistent with the way the items are entered and will work with Dr. Meyer on the style manual. She will bring that to the committee as soon as there is something substantial to present. A glossary will be supplied to the SACS teams. There was a question about the correct catalog to be used since the off-site team will use the current catalog for the 2009-10 and the on-site team will have the 2010-11 catalog. This question will be added to the discussion topics for Dr. Stoll.

Compliance Certifications

CR 2.7.2 – Program Content - Accepted. Dr. Sligh to integrate paragraphs on degrees to consolidate information and include the information on general education from CS 3.5.1.

CS 3.5.1 – College level competencies – Returned to Dr. Sligh to add a discussion of the two levels of core principles and how this decision evolved. Also to add how we identify the extent to which our graduates have attained the competencies.

CS 3.5.3 – Undergraduate program requirements – Accepted.

FR 4.4 – Program Length – Accepted with minor changes.

DISCUSSION TOPICS FOR DR. STOLL'S VISIT:

1. Campus definition
2. Substantive Change for Campuses
3. Computer/information Literacy
4. LSCC Catalog and Catalog date

Linda Holiman/Dr. Meyer
5:05 p.m.