

QUALITY ENHANCEMENT PLAN (QEP)  
COMMITTEE MEETING  
SEPTEMBER 15, 2009

COMMITTEE MEMBERS PRESENT:

M. Wagner, Co-chair (English)  
J. Cason, Co-Chair, (Librarian)  
C. Fonville (Student Affairs)  
M. Heikkinen (Office Administration)  
M. Kane (Learning Center)  
M. Nathanson (eLearning Tech)  
T. Pierce (Reading, Student Success)  
K. Urquhart (Psychology)

MEMBERS ABSENT:

D. Hicks (Science)  
K. Hogans (Mathematics)  
C. Matthews (Nursing)  
D. Reites (Developmental English)

RESOURCE MEMBERS

G. Sligh  
S. Brown

RECORDING SECRETARY

G. Filippello

M. Wagner, Co-chair, called the meeting to order at 12:45 pm and said the purpose of this meeting is for the committee to suggest ideas and hopefully by the end of the meeting we will have no more than four main ideas. She continued that between now and the next meeting on September 29<sup>th</sup> we would be able to tweak those ideas and at that meeting be able to select the topic. M. Wagner advised at that meeting once the topic is selected we will divide into groups and focus on specific type of research. She will be meeting with Dr. Sligh sometime next week to assure she has interpreted the information he needs as the committee will supply him with all the material which he will put in writing.

A question was asked if we do not have to reinvent the wheel since we do this all the time and are just putting it into the language for SACS, what are we doing or have done recently that would fit so we would have the foundation. Dr. Sligh said the foundation concept is good however this does have to be a new initiative.

The committee continued with their suggestions brainstorming on various ideas. It was mentioned that there was a previous discussion for the focus of the topic being Communication and Math for developmental or first generation students and if we could branch that out to the developmental side of English. This would be a new initiative working with a foundational idea. M. Wagner feels if we target first generation students we will sweep in the other students and Dr. Sligh advised to select either first generation or developmental students.

The following ideas were discussed:

- ✓ 1033 Pilot Project
- ✓ Developmental English like 1033 in phases
- ✓ First Generation ideas:
  - Building on Kids College
  - Peer mentoring
- ✓ One Credit SLS to target specific skills
- ✓ Math 0024 linked with SLS to get Students through the Math class
- ✓ AVID – SLS course for high-school students that prepares them for college (It was mentioned that students who have multiple classes usually end up in a class above their learning ability)
- ✓ Service Learning to Tutor other Students (Helps students build confidence when they have another person to help them and it is important that students build confidence)
- ✓ Skills Department, Usage of Library or Learning Centers (specific area for students to come. Librarian and Learning Center to become involved with sessions for students)
- ✓ Up-to-date Skills Training for Faculty in all Classes (soft skill support – teach instructors how to use SLS skills when teaching students; the majority of faculty want to learn skills to help students learn)
- ✓ Specialized Tutoring if Students Fail a Class or come off Probation (Students lose interest in returning to class if they have failed and don't come back; have faculty in place to recognize problem and work with student; teach other methods of learning)
- ✓ Add-in to Developmental Class (Also have Librarian available to help students. Helping students with Math is good)
- ✓ Learning Styles Vary (adjuncts become brief with teaching students; we must instruct adjuncts to teach more carefully. We need definite learning styles with instructors; could combine all teaching skills from all instructors into one)
- ✓ Universal Design Instruction (workshops for strategy of teaching)
- ✓ College Success Courses
  - Advisors, and Faculty Input
- ✓ Focus on Develop. Math, correlate to graduation (survey done at some colleges showed that some students were failing Math 3 and 4 times and they are working on how to meet those challenges)
- ✓ Cohort Learning (few years ago the passing rate of students for 0024 was 80% but the problem was getting the students to make it to the test. Linking SLS with Math may prove successful for students to understand the importance of practicing Math)
- ✓ Whole – Life Advising

M. Wagner asked the committee to look and think about some areas more specifically so we will be ready to select a topic at the next meeting. She said we needed to decide what group we would target, either developmental or first generation. There was a discussion and the following areas were considered:

#### Developmental Students Selected

- ❖ Skills Department
  - Student and Faculty Training
  
- ❖ SLS Class
  - Variations
  - Linking with Other Classes
  
- ❖ Expanding Modular Approach
  
- ❖ Integrated Approach to Advising

M. Wagner advised the committee that J. Cason was in the process of placing the Google website on the Global listing which will be easily accessible and will let us know when it is available. She announced the next meeting will be held on September 29, 2009 at 12:45 pm in the board room.

The meeting adjourned at 1:45 pm.

Respectfully submitted,

Gloria Filippello