

QUALITY ENHANCEMENT PLAN (QEP)
COMMITTEE MEETING
OCTOBER 2, 2009

COMMITTEE MEMBERS PRESENT:

M. Wagner, Co-chair
J. Cason, Co-chair
C. Fonville
D. Hicks
K. Hogans
M. Kane
C. Matthews
M. Nathanson
T. Pierce
D. Reites
K. Urguhart

MEMBERS ABSENT:

M. Heikkinen

RESOURCE MEMBERS PRESENT:

S. Brown
G. Sligh

RECORDING SECRETARY

G. Filippello

M. Wagner, Co-chair, called the meeting to order at 4:00 pm and said the purpose of this meeting is for the committee to select four projects and to move forward and if a topic is selected to divide into groups and focus on specific type of research. She expressed the importance to finalize this by the end of the meeting. M. Wagner asked the committee to express their thoughts as to what project they may consider, and asked for feedback of what their passion might be for a topic.

The committee engaged in an open and lengthy discussion regarding research pertaining to developmental students as well as the importance of the SLS courses being involved. Committee members spoke of their ideas on how to help the Developmental students successfully complete their courses and emphasis was placed on the three credit courses with a fourth credit hour for soft skills learning. The suggestion was made of a guest speaker for the fourth hour that will be good for the students as well as the instructor teaching that course and the committee was in agreement with this concept. The question was asked as to the percentage of students registered at LSCC to which G. Sligh responded approximately two thirds.

There was discussion that some schools try to eliminate Developmental classes due the expense involved. A question was asked since Math is the focus can we extend to the English side and, although this was considered a good question, it is difficult to answer as we must assure this is acceptable. K. Hogans said we should have a goal to make Developmental students more successful and must educate them to becoming a “college” student. She continued that the SLS courses is good training and it is important to get students involved. She also mentioned that the focus on Math is need since presently the success rates are low and the committee agreed that it is important to get the students going right from the beginning. The determination was made if we can help the students understand Math there is a good chance they will pass the exam. A suggestion was made that more SLS classes are required with the emphasis on more SLS up-to-date training skills for faculty (soft skills support when teaching students.) There was discussion about one credit courses being taught one at a time so the student is able to absorb the material and is more successful in finishing the course. It was noted that often students are overwhelmed with longer credit courses and have a tendency not to complete the course.

M. Wagner said it is important for all Developmental students to learn how to read and understand the textbooks as well as the syllabus which will greatly benefit them.

The general discussion of student needs focused the committee’s thoughts into a QEP involving multiple instructors team-teaching developmental classes. The regular developmental instructor would work with the guest instructor on college success needs for their students in relation to the material being taught in the class. G. Sligh stated this was an acceptable type of project.

With a topic chosen for the QEP, M. Wagner stated that sub-committees needed to be formed to start drafting the outline for key parts of the QEP document.

Committee members are listed for the following projects:

Resources (Training for faculty – Human, Financial, & Physical)

M. Nathanson
M. Kane

Outcomes/Assessments

K. Urquhart
D. Hicks
C. Matthew
M. Heikkinen

Actions to be Implemented

K. Hogans
S. Brown (Resource)
M. Wagner

C. Reites
C. Fonville
T. Pierce

Literature Review

S. Brown
J. Cason

A suggestion was made to get an outline prepared in the next week for review and meet again for discussion before the committee meets with Dr. Graber. The various committees outlined above will meet for discussion on their thoughts in preparation of our next meeting.

M. Wagner announced a tentative meeting was set for October 23rd at 12:30 pm however, she will confirm this meeting and location by email to committee members.

The QEP meeting adjourned at 5:00 pm.

Respectfully submitted,

Gloria Filippello